

## SafeCare Readiness Form For GA Organizations

*For each section below, please check the box if your organization can currently commit to the objective.*

### **Population Served**

To be appropriate for SafeCare training, your organization will need to:

- serve families with children between birth and five years of age
- serve families with a history of child maltreatment or risk factors for child maltreatment (e.g., young parents, multiple children, multiple young children, history of mental health problems, history of substance abuse, children or parents with intellectual disabilities).
- have procedures to ensure referrals of families who need SafeCare services (a **minimum** of 2 families per trainee for your organization).

### **Plans for SafeCare Training**

To be appropriate for SafeCare training, your organization should:

- have staff available to train as SafeCare Home Visitors and Coaches. Minimum education requirements for staff is a Bachelor's level degree in one of the following areas: Social Work, Social Sciences, Early Childhood Education, or Psychology.
- commit to sending staff to a SafeCare Training workshop for five and a half days. Five days will involve instruction and practice in the SafeCare model and a half day will focus on DHR form requirements. Trainees will be expected to attend *all* of SafeCare training in its entirety.
- commit to SafeCare field training for home visitors. This requires that the first four sessions of each of your home visitors SafeCare sessions be monitored for quality assurance (through audio or in-person) to ensure they are delivering the model appropriately.
- commit to providing at least one staff member to be trained as a SafeCare Coach. Before being trained as a Coach, the staff member must be trained in SafeCare home visitation. Coaches will participate in a one-day workshop for additional training in coaching.
- commit to SafeCare field training for coach. This requires the coach to be certified in both SafeCare home visiting and coaching, which will be monitored by the Catalyst for Care trainer assigned to your organization.

## **Plans for SafeCare Implementation**

For SafeCare implementation, your organization will:

- provide adequate time and support for Home Visitors to
  - visit each family once a week for approximately 18-20 weekly sessions. Each session lasts around 1.5 hours
    - This will require limiting case loads to around 10-12 families per full-time Home Visitor
  - drive to and from sessions with families, review ongoing assessment data, write case notes, attend supervision and coaching sessions, and team meetings weekly
- implement SafeCare as a whole and not piece-meal
- provide quality assurance and coaching to Home Visitors by your organization's SafeCare-certified Coach(es) on a regular schedule, consistent with the SafeCare protocol.
  - Quality Assurance involves recording or direct observation of SafeCare home visiting sessions according to timelines delineated by the National SafeCare Training Center.
- commit to quality assurance of your organization's coach(es) by Catalyst for Care Trainers at least once a month for the first six months after the coach is certified.
- commit to hold weekly team meetings, led by SafeCare coaches, to discuss cases.
- commit to periodic (we recommend quarterly) implementation meetings that include management and staff. The purpose of these meetings will be to assess your organization's progress in implementing SafeCare, program successes, and problem-solving for things that are not going optimally.

## **Material Resources**

For SafeCare implementation, your organization will provide the following equipment:

- Audio recorders (one for each home visitor so that they can audiotape each session)
- Basic safety latches (cabinet latches, drawer latches, and door knob latches)
- A screwdriver for each home visitor for the installation of safety latches
- Dolls (used dolls are fine) to use during role-plays with the parents
- Plastic bins to carry materials
- Other optional supplies, such as digital thermometers, stickers for reinforcing children's positive behaviors, band-aids, an electric screwdriver for the installation of safety latches, etc.
- Copier. SafeCare home visitors will have master copies of SafeCare assessment forms and a health manual. Copies of these will need to be made for each family served.

**I have received and read *The SafeCare Readiness Form For GA Organizations***

*Name* \_\_\_\_\_

*Title* \_\_\_\_\_

*Agency* \_\_\_\_\_

*Date* \_\_\_\_\_

Prior to orientation, please fax or scan to -

Leslie Parks  
Assistant Director of SafeCare & Georgia Programs  
Catalyst for CARE  
34 Peachtree St., NW  
Suite 2230  
Atlanta, GA 30303  
lparks@catalystforcare.org  
Office: 404 572-6178  
Cell: 404 432-1930  
Fax: 404 572-6171